

Professional Responsibility

Study Notes

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Points to Note

- Project Management Institute, A Guide to the Project Management Body of Knowledge, (*PMBOK® Guide*) – Fifth Edition, Project Management Institute, Inc., 2013 does not cover Professional Responsibility in detail. However, some guiding principles are listed in PMI® Code of Ethics and Professional Conduct by PMI – please understand these guidelines so that you can answer questions related to Professional Responsibility.
- Try to relate the concepts to real life situations.
- The study notes explain topics that are important for PMP® exam preparation and you can expect several questions from these topics.



Responsibility towards PMI

1. Provide accurate and truthful representation concerning all information, directly or indirectly related to all aspects of the PMI Certification Program, including but not limited to the following: examination applications, test item banks, examinations, answer sheets, candidate information and PMI Continuing Certification Requirements Program reporting forms.
2. Maintain and respect the confidentiality of the contents of the PMI credential exams.
3. Uphold the policies, rules, regulations and laws that govern our work, professional, and volunteer activities.
4. Report possible violations, only if we can substantiate them by facts, of the PMI Code of Ethics and Professional Conduct by individuals in the field of project management.
5. Bring ethics violations to the attention of the appropriate body of resolution, along with the details of related information.
6. Apply the organization's (employer, Project Management Institute, or other group) rules without favouritism or prejudice.

Source: PMI Code of Ethics and Professional Conduct



Responsibility to the Profession

Responsibility towards an ethics based professional practice by:

1. Providing accurate, truthful advertising and representation concerning qualifications, experience, and performance of services.
2. Complying with laws, regulations and ethical standards governing professional practice in the state/province and/or country when providing project management services.
3. Acting in an honest and ethical manner when interacting with PMI/other organizations and when providing project management services.
4. Making decisions and taking actions based on the best interests of society, public safety, and the environment.
5. Reporting unethical or illegal conduct to appropriate management and, if necessary, to those affected by the conduct.

Responsibility towards advancement of the profession by:

1. Recognizing and respecting intellectual property developed or owned by others, and to otherwise act in an accurate, truthful and complete manner, including all activities related to professional work and research.
2. Supporting and disseminating the PMI Code of Ethics and Professional Conduct to other PMI certificants.

Source: PMI Code of Ethics and Professional Conduct



Responsibilities to Profession (continued)

Responsibility towards professional services by:

1. Providing accurate and truthful representations to the public in advertising, public statements and in the preparation of estimates concerning costs, services and expected results.
2. Maintaining and satisfying the scope and objectives of professional services, unless otherwise directed by the customer.
3. Maintaining and respecting the confidentiality of sensitive information obtained in the course of professional activities or otherwise where a clear obligation exists.
4. Demonstrating transparency in the decision-making process.
5. Fully disclosing, proactively, any real or potential conflicts of interest to appropriate stakeholders.

Responsibility to prevent conflict of interest and other prohibited professional conduct by:

1. Ensuring that a conflict of interest does not compromise legitimate interests of a client or customer, or influence/interfere with professional judgments.
2. Refraining from offering or accepting inappropriate payments, gifts or other forms of compensation for personal gain, unless in conformity with applicable laws or customs of the country where project management services are being provided.

Source: PMI Code of Ethics and Professional Conduct